



Refuge

pour les femmes de l'Ouest de l'Île

West Island Women's

Shelter

MEMORY AID PARENTAL RESPONSIBILITIES AND PARENTING TIME ARRANGEMENT

Tools to help women with post-separation domestic violence (PSDV) reach an agreement on parental responsibilities and parental time, while limiting the opportunities for PSDV by the violent spouse.

Summarizing different terms and conditions that may be provided in such an order, to sensitize women to those that would meet their needs and those of their children.

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 West Island Women's Shelter

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SECTION 1 - PARENTING TIME (CUSTODY)

1.1 - PARENTING TIME: REGULAR SCHEDULE

- Exclusive parenting time or shared parenting time
- Access modalities
- Supervised access (by a professional or member of the family) or non-supervised access
- Telephone or video access (communication mode, frequency, schedule)
- Terms for the exchange of the children (where and when, ex. through school or in a public area)

NOTES

1.2 - SCHEDULE ON SPECIAL EVENTS

- Christmas holidays including Christmas Day and New Year Day
- Spring break
- Ped day
- Public holiday
- Children's birthday
- Parent's birthday
- Mother's day, Father's day
- Halloween
- Summer vacations (with or without children)
 - o Maximum duration
 - o Delay to inform the other parent
 - o First choice of the date (ex. in alternatively each year)
- Other special events

NOTES



1.3 - BABYSITTING

- Priority to the other parent when the parent is unable to take care of the children for more than X hours
- Delay to answer

NOTES

1.4 - BUSINESS TRIP

- Delay to inform the other parent
- Delay to answer
- Catch up or not of the lost days of parenting time

NOTES

1.5 - TRAVEL OUTSIDE THE COUNTRY

- Signing of the authorizations to obtain and renew the passport: delay to answer upon demand of the other parent
- Signature of the authorizations to travel alone with the children: delay to answer upon demand of the other parent

NOTES



SECTION 2 - PARENTAL RESPONSIBILITIES

2.1 - CLOTHING

- Basic wardrobe at each parent's residence
- Responsibility for the purchase of a basic wardrobe
- Responsibility for the purchase of common items (winter coat, winter boots), sharing of expense (%) and terms of reimbursement to the parent that made the expense (supporting documents and reimbursement delay following the request)

NOTES

2.2 - HEALTHCARE (DENTISTS, OPTOMETRISTS, DOCTORS AND OTHER PROFESSIONALS)

- Decision-making and communication of the information
- Responsibilities for taking the appointment and for transportation
- Presence to the appointment
- Sharing of the expenses (%) and terms of reimbursement to the parent that made the expense (supporting documents and reimbursement delay following the request)

NOTES



2.3 - PLACE OF LIVING

- Perimeter for each parent's residence
- Communication and agreement regarding major move

NOTES

2.4 - CHOICE OF DAYCARE / SCHOOL

NOTES

2.5 - ATTENDANCE TO PARENT MEETINGS AT SCHOOL

NOTES



2.6 - ATTENDANCE TO SPECIAL EVENTS (GRADUATION, SHOW, ETC.)

NOTES

2.7 - LEISURE ACTIVITIES

- Decision-making process (prior agreement)
- Yearly budget
- Responsibility for transporting children on each parent's time
- Sharing of the expenses (%) and terms of reimbursement to the parent that made the expense (supporting documents and reimbursement delay following the request)

NOTES



SECTION 3 - COMMUNICATION BETWEEN THE PARENTS

3.1 - GENERAL COMMUNICATION MODE

- Means used (e.g. email, communication notebook)
- Response time

NOTES

3.2 - COMMUNICATION MODE IN CASE OF EMERGENCY

- Means used (e.g. text message)
- Response time

NOTES



SECTION 4 - FINANCIAL RESPONSIBILITIES

4.1 - CHILD SUPPORT

- Calculation of the amount
- Payment modalities
- Exchange of the income for child's support revision

NOTES

4.2 - SPECIAL EXPENSES (NOT INCLUDED IN CHILD SUPPORT)

- Included in special expenses (non-limited):
 - Daycare fees
 - Certain leisure activities
 - Day camp
 - Lunch service at school
- Sharing of the expenses (%) and terms of reimbursement to the parent that made the expense (supporting documents and reimbursement delay following the request)

NOTES



4.3 - REGISTERED EDUCATION SAVINGS PLAN (RESP)

- Sharing or not of the cumulated regime during the life together
- Everyone's contribution in the future

NOTES

4.4 - HEALTH INSURANCE FOR CHILDREN

- Responsibility to maintain insurance (access to group health insurance for working children)
- Sharing of the expense if applicable (additional amount for family vs. individual health insurance cover)

NOTES